



REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG KALAKALAN AT INDUSTRIYA
(Department of Trade and Industry)
Trade and Industry Building
361 (Buendia) Sen. Gil J. Puyat Avenue
Makati, Metro Manila, Philippines 3117

Cable Address MTI
Telex 14830 MTI PS
45466 MOT PS
45467 MOT PS

Tel. No. 818-57-03 to 23
P.O. Box 2303, Makati Commercial Center

February 10, 1988

DEPARTMENT ADMINISTRATIVE ORDER NO. 1
SERIES OF 1988

SUBJECT: Amending Rule X of Ministry Order No. 32, Series of 1985, entitled "Rules and Regulations on the Accreditation of Enterprises engaged in the Service and Repair of Motor Vehicles, Heavy Equipment, Engine and Engineering Works; Electronics, Electrical, Airconditioning and Refrigeration; Office Machines and Data Processing Equipment; Medical and Dental Equipment, and Other Consumer Mechanical and Industrial Equipment, Appliances or Devices, including the Technical Personnel employed therein"

Pursuant to the provisions of Section 2 (k) of P.D. No. 1572, Executive Order No. 133, Series of 1987, and Executive Order No. 913, Series of 1983, the following Rules and Regulations are hereby prescribed and promulgated for the compliance, guidance and information of all concerned:

Section 1. Rules X of Ministry Order No. 32, Series of 1985, which Rule is entitled "Organization of Consultative Committee on Accreditation of Service and Repair Enterprises", is hereby amended in toto to read as follows:

"RULE X

ORGANIZATION OF A NATIONAL ACCREDITATION COMMITTEE
ON ACCREDITATION OF SERVICE AND REPAIR ENTERPRISES, IN-
CLUDING REGIONAL AND PROVINCIAL COMMITTEES

SECTION 1 - NATIONAL ACCREDITATION COMMITTEE

A National Accreditation Committee shall be organized by the Secretary of Trade and Industry to be composed of eleven (11) members, namely:

- (a) Director of Bureau of Trade and Regulation and Consumer Protection - Chairman
- (b) Representative of a National Service and Repair Organization - Vice Chairman
- (c) Representative of National Manpower and Youth Council (NMYC) - Member
- (d) Representative of Metals Industry Research and Development Center (MIRDC) - Member
- (e) Five (5) representatives of the different national service and repair organizations
- (f) Two (2) representatives of duly recognized National Organization of Consumers or the appropriate organizations

SECTION 2 - NOMINATIONS AND QUALIFICATIONS OF REPRESENTATIVES OF NATIONAL SERVICE AND REPAIR ORGANIZATIONS AND CONSUMERS' ASSOCIATIONS

(a) The representatives of the National Service and Repair Organizations shall be nominated by duly recognized and/or accredited professional and/or technical service associations, to be appointed by the Secretary of Trade and Industry. The nominee must be a citizen of the Philippines, of good moral character and unquestionable integrity, highly competent in the field of repairs, technical servicing, service management and service contracting.

(b) The representative of the consumers' associations or other appropriate organizations shall be nominated by the duly recognized and/or accredited National Organization of Consumers or appropriate organizations, to be appointed by the Secretary of Trade and Industry. Such representative should be a citizen of the Philippines, of good moral character and unquestionable integrity and sincerely dedicated in protecting the interests of the consumers.

SECTION 3 - TENURE OF OFFICE

With the exception of the Director of Bureau of Trade Regulation and Consumer Protection and the representatives of the NMYC and MIRDC, members of the Committee shall serve for a term of three (3) years, except that any representative appointed to fill a vacancy shall hold office only for the unexpired term of the member whom he succeeds.

SECTION 4 - POWERS AND DUTIES

The National Accreditation Committee shall have the following powers and duties:

(a) To provide the Secretary of Trade and Industry with technical assistance in the promotion, development and regulation of all service and repair enterprises as provided by P.D. No. 1572.

(b) To undertake researches on the conditions, practices and facilities affecting the operations of service and repair enterprises, formulate the basic essential requirements of setting up such enterprises, including its management and operation, and recommend the accreditation of those which meet and comply with such requirements.

(c) To establish, promote, maintain and enforce ethical practices, moral and professional standards in the operation and practice of such enterprises.

(d) To establish measures as may be deemed proper and necessary for the advancement of professionalism and consumerism in such enterprises.

(e) To conduct seminars or symposia to upgrade the qualification and technical expertise of those engaged in the service and repair business, including their technical personnel.

(f) To prepare and recommend a budget for its operation, subject to the approval of the Department of Trade and Industry and to the usual budgetary process.

SECTION 5 - REGIONAL AND PROVINCIAL ACCREDITATION COMMITTEES

(a) Composition:

Regional and Provincial Accreditation Committees will be organized, to be composed of the Regional Director of the Department of Trade and Industry (on the Regional level) and the Provincial Trade Development Officer (on the Provincial level) as Chairman, a representative of the Regional or Provincial service and repair organizations as Vice-Chairman, a representative each of the NMYC and MIRDC, three (3) representatives of existing service and repair organizations, consumer associations or other appropriate organizations to be appointed by the Secretary of Trade and Industry.

(b) Functions and Duties

(1) To implement all the policies, orders, and decisions approved by the National Accreditation Committee, and recommend the approval of all accreditations to be issued by the Bureau of Trade Regulation and Consumer Protection or the Regional Directors as provided by existing laws.

(2) To receive complaints and undertake mediation and if necessary formal hearing of the same, and submit its findings and recommendation to the National Accreditation Committee for appropriate action.

(3) To perform such other functions as may from time to time be authorized the National Accreditation Committee.

SECTION 6 - ORGANIZATION OF SUB-COMMITTEES

(a) The National Accreditation Committee shall organize sub-Committees to be composed of the representatives of NMYC, MIRDC and service and repair organizations.

(b) The Regional and Provincial Accreditation Committees shall also organize their own sub-Committees to assist them in the performance of their duties.

(c) The Sub-Committees shall provide the researches, studies and technical expertise to the National Accreditation Committee or to the Regional/Provincial Accreditation Committee, as the case may be, in the performance of its duties.

SECTION 7 - ORGANIZATION OF SERVICE AND REPAIR ENTERPRISES THROUGHOUT THE COUNTRY

(a) The National, Regional and Provincial Accreditation Committees, with the support and assistance of the Department of Trade and Industry, most especially the Bureau of Trade Regulation and Consumer Protection, shall encourage, promote and develop the creation of service and repair organizations in their respective areas in order to professionalize the industry and raise the standards of their service for the protection of consumers. The said Regional and Provincial organizations shall be affiliated with the appropriate National Organization.

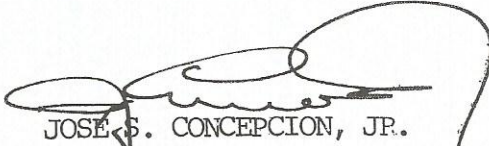
(b) The National Accreditation Committee shall endeavor to adopt a Code of Ethics for all those engaged in the service and repair business to prevent unfair competition, poor workmanship, deceptive, unfair and unethical practices for the protection of the consumers and to enhance the sound practices and growth of professionalism.

SECTION 8 - INSPECTION AND/OR VERIFICATION OF SERVICE AND
REPAIR ENTERPRISES


The Regional/provincial Organizations shall undertake the inspection and/or verification of service and repair enterprises to determine the capacity and qualifications of those applying for accreditation and recommend to the Bureau of Trade Regulation and Consumer Protection, through the Regional/Provincial Accreditation Committee, the classification or category of each enterprise and the approval of the accreditation of said applicants."

SECTION 2. PUBLICATION AND EFFECTIVITY

These rules and regulations shall be published in two newspapers of general circulation in the Philippines and shall take effect immediately following such publication.


JOSE S. CONCEPCION, JR.
Secretary of Trade and Industry

RECOMMENDED BY:


CARMEN ANTONIA W. REYES SANTOS
Assistant Director
Bureau of Trade Regulation & Consumer Protection